**A close-up of a logo

Description automatically generated with low confidence**

FY20 Build

**Project Management Professional Certification (PMP)**® **(2021 PMI ATP Aligned)**

**PMP**® **Attendance Tracker**

* Since attendance is required by PMI, we recommend that you use this Attendance Tracker to maintain a log of your attendance. This template uses the Eastern Time Zone. You may use any time zone as long as you clearly indicate which time zone you are using on the form.
* For additional information about PMP Bootcamp attendance requirements, how to use the Attendance Tracker, or how to request your Certificate of Completion, please watch the **PMP Bootcamp Attendance and Certificates of Completion** information video.

Session 1:

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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Session 2

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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Session 3

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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Session 4

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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Session 5

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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Session 6:

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Session 7

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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Session 8

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| **Zoom Display Name   (should be the same every time. But if you used different ones add as necessary)** | **Zoom Email address   (should be the same every time. But if you used different ones add as necessary)** | **Date of Attendance** | **Log in Time (Eastern Time)** | **Log out Time (Eastern Time)** | **If absent for any period longer than 15 minutes, please note the reason (technical difficulties, etc..)** |
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